

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE 1 OF 8 PAGES	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 2003 JAN 15	4. REQUISITION/PURCHASE REQ. NO. IDT03006005100		5. PROJECT NO. (If applicable)	
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6)		CODE		
Defense Supply Center Phila G&I 700 Robbins Ave Philadelphia, PA 19111-5096 Ruth Herman/215-737-5582/Ruth.Herman@dscp.dla.mil		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		9A. AMENDMENT OF SOLICITATION NO. SP000-03-R-0018		
				9B. DATED (SEE ITEM 11) 2003 JAN 09		
				10A. MODIFICATION OF CONTRACT/ORDER NO.		
				10B. DATED (SEE ITEM 13)		
CODE		FACILITY CODE				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.						
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
<input checked="" type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority)THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc). SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
D. OTHER (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return copies to the issuing office.						
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) See Attached pages 2 thru 8.						
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.						
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) ROBERT M. ZARRILLI			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY		16C. DATE SIGNED JAN. 15, 2003	
(Signature of person authorized to sign)			(Signature of Contracting Officer)			
NSN 7540-01-152-9070 PREVIOUS EDITION UNUSABLE			PerFORM (DLA)		STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243	

1. Notification of Pre-proposal Conference:

A pre-proposal conference is tentatively scheduled for Thursday, January 23, 2003. The conference will be conducted at a hotel (TBD) within the immediate Philadelphia airport area. We are requesting responses from interested parties (industry) for confirmation of attendance. Please send email to <mailto:Ruth.Herman@dscp.dla.mil> to indicate if you are planning to attend the pre-proposal conference.

2. Notification of Removal of Evaluation Factors

The Socio-Economic and JWOD Evaluation Factors listed in Sections L and M of subject Request for Proposal (RFP) are hereby removed in their entirety. The following changes apply:

a. Section L – Instructions to Offerors:

Part IV, Written Response, is replaced in its entirety with the following:

IV. WRITTEN RESPONSE

The vendor's written proposal must be organized and tabbed according to the following format:

Volume		Section	
I.	Technical Proposal	1	Past Performance
		2	Contractor Response Time
		3	Contractor Planning
		4	Mentoring Business Agreement Considerations
I	Business Proposal /Price Proposal	1.	Price Proposal & Economic Production Quantities
		2.	Offeror's Qualifications

It is to be noted that **NO** price information is to be contained within the technical volume.

Proposals must be submitted "single-sided". Each side is considered a "page." Pages shall be 8 ½ x 11", with at least one inch margins on all sides, using Times New Roman font with a 12 point size type or larger for all body text. Text used in graphics is at the discretion of the contractor, but should maintain a legible font and size; graphics must be able to be printed and copied in pure black and white. Pages shall be consecutively numbered within a given chapter. Multiple pages or foldouts count as an equivalent number of 8 ½ x 11" pages. Each page of the proposal should be affixed with the following legend: "Source Selection Information – (See FAR 3.104). Offerors shall not submit information in their proposals that is considered "Classified". Proprietary markings are permitted. It is to be noted that only Government representatives will be performing evaluations of proposals and that non-Government advisors will be limited to performing in an advisory capacity.

The offeror is responsible for providing adequate documentation to enable a thorough evaluation of the proposal.

Offerors shall submit **1 copy of the technical volume and 1 copy of the business proposal volume** to the name and address contained in the RFP "Caution Notice" Section. The copies should be in the following format: **one (1) original signed offer "single sided" to include both technical and business proposal volumes, and one (1) copy of each proposal volume on a separate floppy disk or CD-ROM** as defined below.

Vendor proposals must be received no later than **February 10, 2003 at 12:00 PM Eastern Standard Time**. The proposal must be signed and submitted by a responsible officer or partner/principal of the firm that is authorized to bind the organization contractually for a period of at least 120 days. No e-mail or facsimile copy of the proposal will be accepted.

Offerors shall submit one (1) 3.5" diskette or CD-ROM for each Volume with their proposal that contains an electronic version of the paper proposal. Offeror's shall use MS Project 2000 to create ".MMP" files, MS Excel 2000 to create ".XLS" files, and Adobe to create ".PDF" files. Offerors shall ensure that the electronically submitted (3.5" diskette or CD-ROM) filenames are directly traceable to the hard copy submittals. All spreadsheet information should be on functional EXCEL spreadsheet(s).

- b. Section M – Evaluation Factors for Award:**
Part II, Evaluation Factors, is replaced in its entirety with the following:

II. EVALUATION FACTORS

Proposals will be evaluated based on an integrated assessment of the following factors and sub-factors, which are listed in descending order of importance. Evaluation of offers will additionally include evaluation of option periods as provided for in Section IV.

Section III (Technical Proposal – Volume I):

1. Past Performance
2. Contractor Response Time (CRT)
3. Manufacturing / Delivery / Quality (MDQ) Planning
4. DLA Mentoring Business Agreement (MBA) Considerations

Section IV (Business Proposal – Volume II):

1. Business / Price Proposal & Evaluation of Options
2. Offeror Qualifications, where applicable

c. Section M – Evaluation Factors for Award:

Part III, Technical Proposal (Volume I) is replaced in its entirety with the following:

III. TECHNICAL PROPOSAL (VOLUME I)

A. Past Performance (Volume I / Section 1)

Offerors shall describe their experience with producing the same or items of similar complexity within the past 2 years. Offeror shall provide:

- * Point of Contact (Name, address and telephone number)
- * Contract number, dollar value, and quantity
- * Performance Period
- * Item Description

If a Government contract is involved, identify the procuring and administering Contracting Officers.

Additionally, the offeror is required to describe both delivery and quality performance under Government and commercial contracts/orders. Specifically, the offeror shall state the number of days completed ahead of or behind schedule. If revised schedules were granted, that should be stated, along with an explanation for the extension; quality should be addressed in terms of warranty actions taken, quality deficiency reports issued, returned merchandise (including one-for-one exchanges), or any other description which will adequately describe quality of items delivered.

Offeror shall further furnish with its technical proposal an explanation of substandard quality and/or delinquent delivery, where applicable. This explanation should adequately address the specific problems and provide a clear plan or evidence of measures taken to ensure that such problem(s) will not again occur. If the offeror believes that the poor quality or delinquency was not its fault, or was otherwise excusable, or if there were mitigating circumstances, this should be stated and fully defined. If the offeror indicates the end item is being produced for the first time, information should be provided which demonstrates the ability to successfully produce the item identified in the solicitation without significant quality or schedule problems. (See DSCP Provision 52.215-9P20, Source Evaluation and Selection Procedures).

If any of the contracts included a Subcontracting or a Socioeconomic Plan or Mentoring Business Agreement in compliance with 52.219-9, 52.215-9003 or 52.219-9003, the offeror shall provide details of the plan/agreement and their level of participation.

NOTE: If providing commercial experience, offeror must provide letters with their technical proposal from their commercial contractors attesting to their ability regarding timeliness and quality of product.

If the offeror has no past performance history, it should provide information regarding the experience of its key management and/or technical personnel on contracts for the same or similar items. Contracts performed by any predecessor company for the same or similar items should also be reported.

The offeror shall provide a list of contracts performed within the last two (2) years that included a requirement for subcontracting with small, small disadvantaged, and women-owned small business concerns. The offeror shall provide the appropriate Defense Contract Management Command (DCMC) point of contact, telephone number, contract number, dollar value, period of performance, and a sample listing of the items provided.

In addition, please provide a list of Government or non-Government contracts performed within the last two (2) years in which your concern provided subcontracting opportunities to Javits-Wagner-O'Day concerns (i.e., qualified nonprofit agencies employing people who are blind or severely disabled).

B. Contractor Process Time (Volume I / Section 2)

CPT constitutes the number of days from the delivery order issue date (DO/ID) to the date that the total quantity ordered is shipped. This CPT metric will specifically monitor the contractor's ability to meet proposed PLT's for routine deliveries and PLT's associated with orders requiring expedited deliveries. Note that this solicitation only requests pricing and PLTs for routine deliveries, and pricing and PLTs relative to circumstances requiring expedited deliveries will be negotiated on an individual basis based on instances of expedited customer requirements.

C. MDQ Planning (Volume I / Section 3)

(Manufacturing / Distribution / Quality Assurance Elements)

The offeror shall provide a detailed plan that addresses how they will manage and provide the necessary levels of support to our customers on a variety of items as identified in Section B. The offeror must demonstrate its ability to meet accelerated delivery requirements with existing capabilities and contingency plans. This includes the offeror's ability to ramp-up quickly to expedite urgent requirements for material shipped to supply depots, as necessary. Also, the offeror shall be able to fulfill diversified requirements on multiple contracts, including all of the contractor's current and anticipated forthcoming Government and commercial contracts.

The offeror should include those business practices they currently have in place and those plan(s) that will be implemented during the term of the contract. Specifically, the offeror should provide a detailed plan addressing the following:

Manufacturing Procedures

The offeror shall describe his manufacturing procedures to produce the proposed end item. If production personnel are not available or on board at the time of solicitation closing, describe your method of obtaining qualified individuals in sufficient time to perform on the contract.

Production Scheduling / Distribution

The offeror shall describe the production plan developed to meet the delivery requirements. As a minimum, the offeror shall provide a production milestone chart,

Amendment 0001

address the nature of any work in process, explain how the proposed contract would be phased into current production, and describe the extent of subcontracting, if any. If you intend to subcontract, address your procedures and methods for maintaining technical control and surveillance over sub contractors to ensure receipt of items consistent with the delivery schedule. The vendor should describe in detail any electronic systems, inventory control systems or other methods that will be utilized to assure on-time delivery and prevent "stock-out" situations.

Materials

The offeror shall describe his procedures for identifying, acquiring, controlling, and maintaining the materials needed to produce the end item.

Production Equipment

The offeror shall provide a profile of the major plant equipment proposed for use on this contract. As a minimum, the offeror shall provide a listing that specifies the manufacturer, model number, age, general condition, and quantity of each item listed. If this equipment will not be on hand at the time of solicitation closing, identify the equipment you plan to acquire and describe your method of obtaining the equipment in sufficient time to meet your production requirements.

Quality Assurance

Offerors are required to provide a Contractor's inspection system that reflects the requirements specified or any other document inclusive of military specifications or standards that provide an adequate level of inspection.

IMPORTANT NOTICE

The rating achieved under evaluation of the quality assurance subfactor of subject solicitation shall not be construed as the Government's acceptance or approval of the offeror's quality assurance plan. Any information submitted under the quality assurance plan factor will be evaluated in accordance with the provisions of *Addendum to FAR 52.212-2, Evaluation, Commercial Items* solely to assess the offerors understanding of required quality assurance provisions and that offeror's probability of successful performance utilizing same. Responsibility for oversight of the contractor's implementation of their Inspection System under any resultant contract rests with the cognizant Government QAR as provided by the terms and conditions of the contract.

D. DLA Mentoring Business Agreements (MBA) Program (Volume I / Section 4)

The offeror is invited to participate in a program whereby small, small disadvantaged and women-owned small business concerns are afforded the opportunity (through the offeror's provision of developmental assistance in its capacity as prime contractor) to participate in the DLA procurement process. (The offeror may alternatively propose to mentor a Javits-Wagner-O'Day (JWOD) Act-qualified nonprofit agency). In order to participate, the offeror shall submit a proposal outlining the assistance already rendered or to be provided to the protégé as well as the kinds of value-added activity the offeror might expect to receive, in return, from the mentored entity. The offeror-mentor may propose to provide the benefit of its managerial expertise, technical capabilities, market knowledge, etc.; the protégé will be expected to provide a specialized service or product, or, potentially, admission into its own market. Participation is entirely voluntary.

The proposal submitted by the successful offeror will be incorporated into the resulting contract. The successful offeror will be expected to incorporate the salient points of the evaluated proposal into a written agreement (the MBA) with a protégé selected by the offeror. The successful offeror's performance under the proposal will be monitored by the Contracting Officer and cognizant small business specialists (from DSCP and/or the Defense Contract Management Command (DCMC)) during the contract period. This performance will be one factor used to determine placement of orders against multiple-award contracts and/or exercise of options in the contract's follow-on years (as applicable). It will also be used as an independent evaluation factor, and as an element of past performance evaluation, in subsequent source selection decisions.

The successful offeror-mentor and its protégé(s) shall meet semi-annually with the Contracting Officer and the DSCP small business specialist and/or DCMC to review progress/accomplishments under applicable MBA proposals. The successful offeror will also be required to submit periodic progress reports (no less frequently than annually) to the Contracting Officer regarding proposal fulfillment. Any MBA with a protégé that has been voluntarily submitted to the Government shall be compared by the Contracting Officer with the proposed plan as incorporated in the resulting contract, to ensure that it adequately reflects the mentor's obligations as expressed in the plan.

The extent of prime contractor participation in the DLA MBA Program is an evaluation factor in this solicitation. The purpose of this Program is to provide maximum opportunity to the small business community to participate in DLA awarded contracts at either the prime or subcontract level. This goal is best achieved through the establishment of a cooperative agreement, a partnership or a mentoring relationship between the prime contractor and a small, small disadvantaged or women-owned small business concern who would participate in carrying out the requirements of the prime contract.

The following information must be provided to facilitate evaluation of the extent of your support for this program:

Amendment 0001

Criteria used in selecting a firm with whom to enter into an agreement;

Name and address of firms with whom you have an agreement or are considering an agreement;

Name and phone number of individuals (in both your firm and the small business concern) involved in the development of existing or potential agreements;

A description of existing agreements, to include:

The roles and responsibilities of, as well as the benefits to be gained by, each party to the agreement;

The areas of developmental assistance that will be provided to the small business concern;

The scope of the agreement(s), i.e., whether or not it(they) are confined to the requirements of this solicitation;

The management control techniques that will be used to ensure that contract requirements are met, e.g., record-keeping and communication techniques and the methods used to control and track performance.